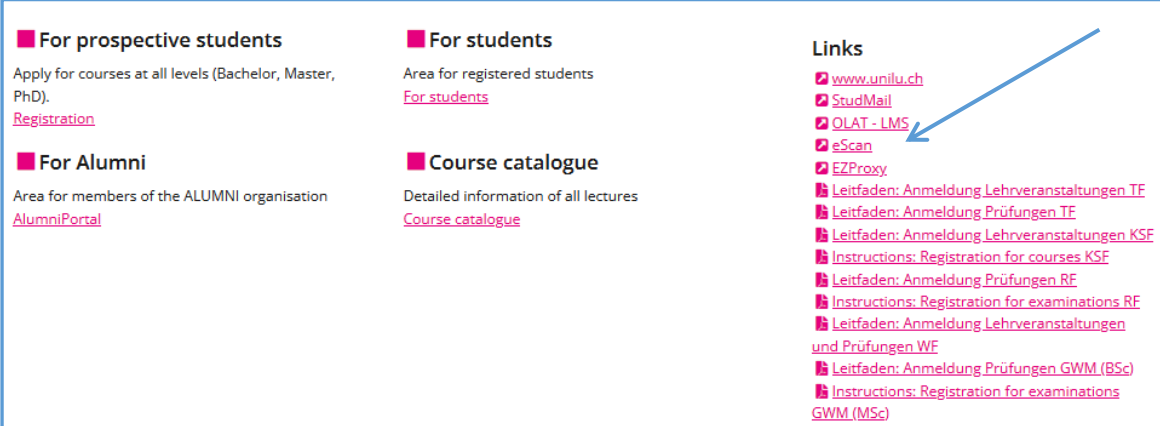Date: 2 June 2023

Instructions for eScan Download

Access to eScan will (as of June 2nd 2023) only be possible with a VPN client for access from outside the university or for access within the university building via the WLAN network "eduroam". To install the VPN client for external access go to the page https://it-help.unilu.ch/de_DE/anleitungen. Select the option "FortiClient VPN for students (with std.unilu.ch e-mail address)".
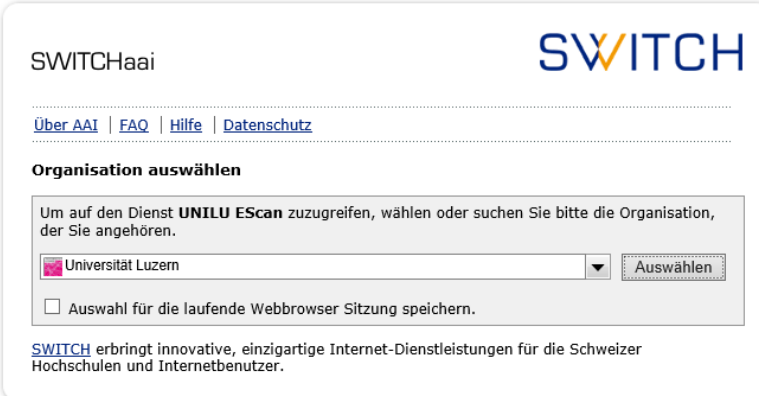
1. Get started on the UniPortal (https://portal.unilu.ch)

2. Click on "eScan"

3. Choose "Universität Luzern» as your home organisation.

4. Login with your SWITCH edu-ID.

FROHBURGSTRASSE 3
POSTFACH
6002 LUZERN

+ 41 41 229 53/14
pruefungen-rf@unilu.ch
www.unilu.ch

5. Then enter your examination sequential number. Your matriculation number was assigned a specific examination sequential number for the current examination session. You will find your matriculation number and the associated examination sequential number in the corresponding list on our website www.unilu.ch/rf/pruefungen.

6. You will have access to all your **written** examinations of the current session.

   Important: Only front pages of an examination are scanned (as explicitly stated on the examination cover sheet) but the whole examination is assessed.

7. For questions related to eScan, please contact the Examination Administration of the Faculty of Law (pruefungen-rf@unilu.ch; +41 41 229 53 14/15).

Repeat examinations

Only failed examinations can be repeated. Please note that repeat examinations take place in the following semester. Students who are no longer at the University of Lucerne by then are kindly requested to contact the Examination Administration of the Faculty of Law to organise the repeat examination (pruefungen-rf@unilu.ch).