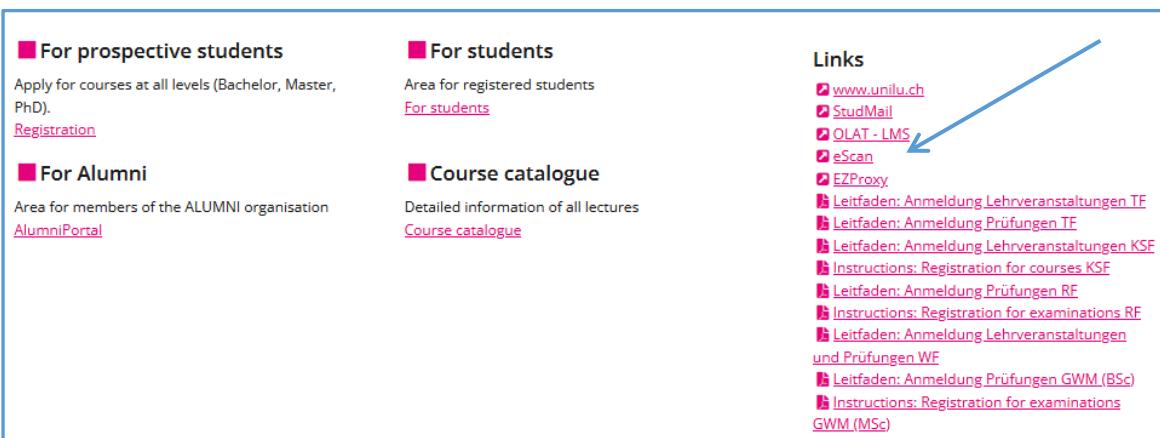


Date: 2 June 2023

Instructions for eScan Download

Access to eScan will (as of June 2nd 2023) only be possible with a VPN client for access from outside the university or for access within the university building via the WLAN network “eduroam”. To install the VPN client for external access go to the page https://it-help.unilu.ch/de_DE/anleitungen. Select the option “FortiClient VPN for students (with std.unilu.ch e-mail address)”.

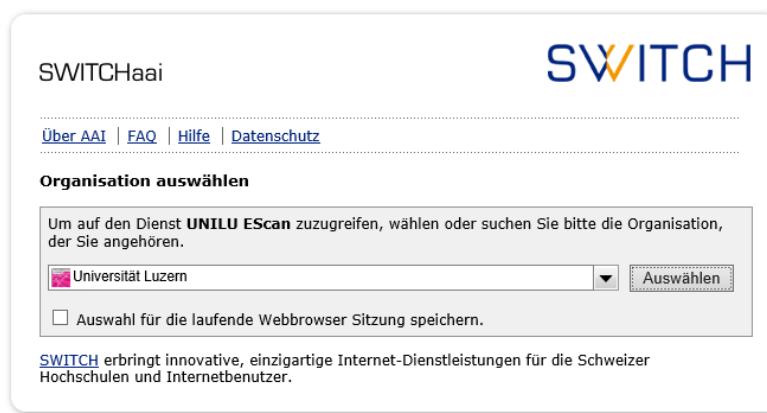
1. Get started on the UniPortal (<https://portal.unilu.ch>)
2. Click on “eScan”



The screenshot shows the UniPortal homepage with a sidebar on the right containing a list of links. The link 'eScan' is highlighted with a blue arrow pointing to it. The sidebar also includes links for 'www.unilu.ch', 'StudMail', 'OLAT - LMS', 'EZProxy', and several 'Leitfaden' (guidelines) for various processes like course registration and examination registration.

For prospective students	For students	Links
Apply for courses at all levels (Bachelor, Master, PhD). Registration	Area for registered students For students	www.unilu.ch StudMail OLAT - LMS eScan EZProxy Leitfaden: Anmeldung Lehrveranstaltungen TF Leitfaden: Anmeldung Prüfungen TF Leitfaden: Anmeldung Lehrveranstaltungen KSF Instructions: Registration for courses KSF Leitfaden: Anmeldung Prüfungen RF Instructions: Registration for examinations RF Leitfaden: Anmeldung Lehrveranstaltungen und Prüfungen WF Leitfaden: Anmeldung Prüfungen GWM (BSc) Instructions: Registration for examinations GWM (MSc)
For Alumni	Course catalogue	
Area for members of the ALUMNI organisation AlumniPortal	Detailed information of all lectures Course catalogue	

3. Choose “Universität Luzern» as your home organisation.



The screenshot shows the SWITCHaaI login page. The 'Organisation auswählen' section contains a dropdown menu with 'Universität Luzern' selected and an 'Auswählen' button. There is also a checkbox for saving the selection for the current browser session.

4. Login with your SWITCH edu-ID.

FROHBURGSTRASSE 3
POSTFACH
6002 LUZERN

+ 41 41 229 53/14
pruefungen-rf@unilu.ch
www.unilu.ch

5. Then enter your examination sequential number. Your matriculation number was assigned a specific examination sequential number for the current examination session. You will find your matriculation number and the associated examination sequential number in the corresponding list on our website www.unilu.ch/rf/pruefungen.

6. You will have access to all your **written** examinations of the current session.
Important: Only front pages of an examination are scanned (as explicitly stated on the examination cover sheet) but the whole examination is assessed.

7. For questions related to eScan, please contact the Examination Administration of the Faculty of Law (pruefungen-rf@unilu.ch; +41 41 229 53 14/15).

Repeat examinations

Only failed examinations can be repeated. Please note that repeat examinations take place in the following semester. Students who are no longer at the University of Lucerne by then are kindly requested to contact the Examination Administration of the Faculty of Law to organise the repeat examination (pruefungen-rf@unilu.ch).