

Lucerne, January 20, 2020

Department of Health Sciences and Medicine

## Factsheet Examinations MSc Health Sciences

### 1. Start of examination

- Please be at the indicated room in due time.
- Please show your valid campus-card and place it clearly visible on the desk.
- Bags, jackets, pencil cases, mobile phones etc. must be placed at the corner/sides of the room. Mobile phones must be switched off and placed in the bag. Exam supervisors reserve the right to open bags to turn off mobile phones.
- All necessary documents will be handed out. Allowed on the desk are:
  - Drinking bottle
  - Writing material (no pencil)
  - Campus-card

### 2. During the examination

- A dictionary (English – English) will be provided by the supervisor.
- Please carefully read the information on the cover sheet of the examination.
- Notepaper will be provided. If necessary, additional paper will be handed to you by the exam supervisors.
- It is illegal during an examination
  - to bring or use means other than the ones allowed
  - to exchange information with other persons or to support them in the writing of the examination
  - to cause any disturbance inside the examination room
  - to continue writing during written examinations after the examination supervisor has declared time is over
  - to undertake any other attempts at deception
  - for supervisors to answer any questions
- Improper conducts during the examination result in the failing of an assessment and are consequently marked with grade “1” or failed. Additionally, the University may impose sanctions according to § 36 of the University Statute.
- Students are only allowed to go to the bathroom one after the other and accompanied by an exam supervisor.

### 3. End of examination

- Examinations may be handed in early until 15 minutes before the official end of examination. In this case, the room has to be left immediately and quietly. During the last 15 minutes before the official end of examination it is not possible to hand in the exam and the room must not be left until the official end of examination.
- It is illegal to keep on writing after the supervisor has announced the end of the examination. A breach of this rule may result in a grade “1”.
- A submitted, empty exam will be graded with 0 points.
- An early stop of the examination (due to discomfort etc.) will count as an attempt

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#### **4. Repetition of failed examinations**

- If an examination was failed, it can be repeated any number of times given that the assignment or course continues to be part of the course catalog and possible maximum limits for failed attempts according to the current study regulations are not exceeded. Passed examinations cannot be repeated.
- The terms and conditions for repeating of examinations are subject to § 19 and § 20 of the Study and Examination Regulations for the Master Program “Master of Science in Health Sciences” of the Department of Health Sciences and Medicine at the University of Lucerne.
- Examinations can be repeated during the examination session of the following semester. A new registration is necessary.

#### **5. Review of examinations**

- After the publication of grades, the Department offers the possibility to review examinations. Date, room and registration period for the review will be available via the examination website.
- Examination reviews are primarily intended for students with an insufficient grade.
- It is mandatory to register for the examination review.